

MINUTES

Board of directors of the Company meeting held on 15th September 2019 at 10.30 am (the Meeting)

Present: Roger Williams (Chair)
Paul Giannandrea
Oliver Brunton
William Mbakwe
Mike Dinsdale
Marina Hallworth (via telephone)

Apologies: James Miller, Paul Campbell, Violet Brown

1. Quorum

The Chairman reported that a quorum was present and so declared the Meeting open

2. Purpose of Meeting

The Chairman reported that the business of the meeting was to consider and if thought fit approve proposals required for BKF to meet the UK Code of Good Governance.

3. Declaration of Interests

Each director present confirmed that they had no direct or indirect interest in any way with the policy documents to be considered at the meeting which were required by section 177 of the Companies Act 2006 and the company's articles of association to disclose.

4. Minutes of previous meeting

The Minutes were declared a true record

Proposed: M. Dinsdale
Seconded: O. Brunton
Agreed: Unanimously

5. Matters Arising

No Matters Arising

6. Proposals

- 6.1 The Chair informed the meeting that there had been a misunderstanding regarding a number of operational documents which required formal board approval. This had led to the same list of governance documents approved at the 18th August board meeting incorrectly being approved again at the 24th August Meeting in place of the operational documents.
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A proposal was forwarded that the Governance Documents List V7 be adopted

Proposed: W. Mbakwe
Seconded: O. Brunton
Agreed: Unanimously

- 6.2 A proposal was forwarded that Andrew Price are appointed as an Independent Director. The Board confirmed that the skills matrix, skills audit and recruitment policy which had been used to inform the recent recruitment were appropriate for these purposes and formally approved their use.

Further to item 6.4 of the minutes of the Board meeting on 24th August the Chair confirmed that completion dates had been inserted in the DAP and it was formally approved by the Board

Proposed: R. Williams
Seconded: P. Giannandrea
Agreed: Unanimously

- 6.3 A proposal was forwarded that the original 7 (seven) BKF Ltd directors resign as “Members” of the BKF Ltd

Proposed: R. Williams
Seconded: O. Brunton
Agreed: Unanimously

- 6.4 A proposal was forwarded that the 4 (four) Home Country NGB’s apply to become the “Members” of the British Karate Federation Ltd

Proposed: R. Williams
Seconded: P. Giannandrea
Agreed: Unanimously

7. Close

As there was no further Business the Meeting closed at 10:55 am.